

**Sangster PAC meeting minutes
Tuesday, April 9, 2025**

Present:

- Meagan Bagnall, *Secretary*
- Allison Hyatt, *SPEAC*
- Bonnie Barazzuol, *Fundraiser 2*
- Jessica Alva, *Hot Lunch 1*
- Justine Howley, *Hot Lunch 2 (onsite coordinator)*
- Carla Charles, *Media Relations*
- Alanna Goodman, *Emergency Preparedness*
- Sophie Clodge, *Member at Large 4*
- Ceilidh Deichmann, *Principal*
- Catrina Snook, *Acting Vice Principal*
- Sonya ?, *parent*
- Mike Ford, *parent*

Absent:

- Monty Raisinghani, *President*
- Kara Beach, *Vice President*
- Sarah Fitton, *Past President*
- Nargis Kiewiet, *Treasurer*
- Jessica Dovanne, *Fundraiser 1*
- Sarah Baidoo, *Member at Large 1*
- Krista Molia, *Member at Large 2*
- Tonya Crowther, *Member at Large 3*

Territorial acknowledgment by Ceilidh

Meeting called to order at 7:01pm

Approval of March's Minutes

- Motion to approve: Bonnie
 - Second: Sophie

Approval of April's Agenda

- Motion to approve: Sophie
 - Second: Bonnie

Principal's Report – Ceilidh and Catrina

- It's been a great start back to school following Spring Break
- Thursday, April 10 is early dismissal for informal reporting
 - Informal reporting happens Twice per year between report cards
 - Parent teacher interviews are no longer mandated
- Friday, April 11 is a Pro-D Day; no school
- Dance club will be doing a fundraiser for upcoming performance costs
 - Students will be selling Rice Krispy squares, Bubly drinks, and chips in coming weeks
- Created by Kids fundraiser is in progress

- Some classroom's art may be ready in time to send home on Thursday
- Emergency kit fundraiser ongoing; deadline to order is April 11 via Hot Lunch website
- April 15: Sangster will have a fine arts assembly
 - Choir and dance "rehearsals" ahead of upcoming public performances
- April 15: Kindergarten Read and Ride event for incoming Kindergarten students
- Kindergarten orientations coming up in May; separate dates for regular and Nature K
- April 23: Admin Assistant Day
- April 24: Spring cross country event
 - Split into two dates this year; less congestion at JDF
 - Spectators will be contained to one specific area for safety
- Planning ahead for 2025-2026 school year
 - Sangster will have one more division
 - Currently 309 students registered for 2024-2025; next year currently 333 are registered
 - This means that Sangster's "flex space" (currently used for music) will be needed for a regular classroom
 - Our music program will look a little bit different next year, but Mr. Poynter is confident that he can continue to provide quality music education to our students
 - The addition of another division will also mean that PE, prep, and library time will also increase
 - Scheduling will be strategic to ensure that all available space is being utilized
 - There will be three job postings are going out for grades 1-2 split, grades 2-3 split, and grade 4
 - Library position will likely also be posted
 - Ceilidh will send a classroom placement request email to go out to families by May 2
 - Sangster will receive two new administrative staff for next year
 - Krista Leahey from Sooke Elementary as Sangster's new Principal
 - Shawn Taal from Colwood Elementary as Sangster's new Vice Principal

President's Report – Meagan

- Call for nominations for next year's PAC Executive
 - No Emergency Preparedness Coordinator position next year
 - Addition of Gaming Treasurer position for next year
 - Carla has been doing a great job of sharing information about each executive position on our social media pages and via email

Treasurer Report

- General Account Balance: no update; previous month's balance was \$39 600.00
- Gaming Account Balance: no update; previous month's balance was \$9051.83
- Sophie inquired about the requirement for gaming funds to be spent within 12 months
 - Meagan to forward a copy of the 2024-2025 budget to Sophie for review
 - Sophie to connect with Nargis, Kara, and/or Sarah F re: copies of previous gaming license applications

SPEAC – Allison

- Meagan to forward April meeting notes following next week's meeting

- May 12: SPEAC Summit; call for nominations for recognition
 - We have three tickets available for our PAC Executive members to attend

Fundraising – Carla

- Spring Fair update:
 - Carla, Nargis, and Sophie have been running the Spring Fair planning committee
 - \$2000 budget
 - Plan to make the fair a simpler version of previous years keeping cost of living and affordability in mind
 - End of year BBQ; a night to come play some lawn games, visit game vendors, and enjoy a picnic dinner together
 - There will be no cost to attend, no pay to play games/passports
 - Online 50/50 draw
 - Raffle baskets; simplified/condensed version this year
 - Concession: Langford Legion and Colwood Pizza Co. are confirmed
 - We can write a letter to request funding from the Langford Legion; they will typically donate back their profits
 - Vendors/stations
 - Face painters
 - Photo booth
 - Colwood Fire Dept
 - PISE
 - JDF Soccer
 - Volleyball
 - Bouncy Castle
 - Lawn games from Bret's Wacky Inflatables
 - RCMP?
 - Victoria Grizzlies?
 - DJ Chris Poynter?
 - Limited prizes; we will use the prizes that are leftover from last year at a couple of stations
 - Fewer volunteers needed this year
 - Girl Guides confirmed
 - Royal Bay leadership students
 - We will need a few PAC Exec volunteers to sell raffle tickets and 50/50
 - Volunteers needed for set up and clean up
 - Carla will create a volunteer sign up and circulate it soon
- Created By Kids art fundraiser
 - Families will be sent photo of artwork and online order form as early as this week
- Carla has created a guide for fundraising
 - Meagan will distribute link with minutes for review

Hot Lunch – Jessica A & Justine

- Jessica will connect with Ceilidh to book hot lunch and cookie day dates for next year in coming weeks
- Hot lunch is going well; thanks to our great volunteers
- All hot lunch dates are open and available for ordering for the remainder of this school year

Media Relations – Carla

- Continued discussion regarding public VS private social media pages
 - Preference to keep volunteers within the school community, rather than bringing volunteers in from the wider public
 - Currently our social media pages are public, and sometimes we get interest from the public to attend events or volunteer
 - Many pros and cons to both public and private pages
 - Currently no district policy in place for managing school PAC social media
 - Noted that switching to or adding private pages would require significantly more work for volunteer(s) running the pages
 - Note that if we plan to make the change to private pages, perhaps the start of the new school year would be good timing
- Insights: Our current reach is 345 followers, and 3500 non-followers seeing our posts

Round Table

- Next meeting is our AGM
 - Voting for new Executive positions will take place first
 - Members being voted in must be present at the meeting (virtual or in-person)

Meeting adjourned at 8:30 pm

Next Meeting is Tuesday, May 13, 2025 at 7:00pm (AGM)