

**Sangster PAC meeting minutes  
Tuesday, March 12, 2024**

**Present:**

- Nargis Kiewiet, *President*
- Kara Beach, *Vice President*
- Sarah Fitton, *Past President*
- Meagan Bagnall, *Secretary*
- Carla Charles, *Media Relations*
- Bonnie Barazzuol, *Fundraising*
- Jessica Alva, *Hot lunch coordinator (on site)*
- Allison Hyatt, *SPEAC*
- Sarah Baidoo, *Member at Large*
- Camille McFarlane, *Principal*
- Angeline Sinra, *Parent*

**Absent:**

- Georgette Walker, *Vice Principal*
- Jessica Vanderkuip, *Fundraising*
- Dana Dawson, *Treasurer*
- Josh Picardal, *Emergency Preparedness*
- Tonya Crowther, *Hot lunch coordinator (offsite)*
- Alanna Goodman, *Member at Large*
- Jessica Dovanne, *Member at Large*
- Justine Howley, *Member at Large*

**Territorial acknowledgment by Camille**

**Meeting called to order at 7:04pm**

**Approval of March's agenda**

- Motion to approve: Sarah F
- Second: Allison

**Approval of February's minutes**

- Motion to approve: Sarah F
- Second: Allison

**Principal's Report:**

- February & March are the busiest administration months
  - Registrations for next school year are complete, aside from whatever inevitable movement may happen in the coming months due to families moving, etc.
  - 14 divisions confirmed for next year
  - 3 portables coming, 2 will be full for sure
    - There should be a designated "flex space" for next year
  - 270 students this year; 300 students currently registered for next year; 314 will be registration capacity

- Planning for Kindergarten & Grade 1 classes to have 2, 30 minute blocks of music per week; increase PE to twice per week
  - Scheduling still in the works
- Lunch schedule update; Camille proposed plan for increasing eating time by 5 minutes starting next year
  - Bell schedule as follows:
    - 8:42am warning bell
    - 8:45am school starts
    - 12:00-12:30 lunch recess
    - 12:30-12:50pm designated eating time
    - 2:43pm dismissal
- Additional EA support coming for April, May, June this year
- Grade 5 bake sale tomorrow; fundraising for year end celebration
- Early dismissal coming up April 18; 11:38am
  - Informal learning conferences to be held in afternoon & evening
  - Individual teaches may have alternate/additional meeting times scheduled/available
- Logo design is still in progress with local First Nations artist from Beecher Bay
  - Logo will feature cedar tree with sun and blue (ocean)
- Some staff members recently attended school board meeting to present some of our school's recent projects surrounding equity & reconciliation
  - Featured new mural and core competency posters
- Currently recognizing Ramadan; some students are fasting and classes are learning about this tradition its significance
- Incoming Nature K families have attended their forest visits

#### **MAR Update**

- Sarah & Camille connected with a school in Comox that has recently participated in MAR's programming
  - Feedback that MAR's K to 3 session is ideal for elementary school age; intermediate session is better for middle school
- Parent session; likely scheduled for April
  - Suggest to offer "public" viewing at Sangster in a classroom
  - Option to attend virtually from home
  - There will not be a recorded option available for later viewing due to the sensitive subject matter and the need to create a safe space for (un)learning
- Student session; likely scheduled for May
- Staff session; likely scheduled for August when staff returns to school

#### **Online 50/50 Update**

- Raffle Box contract signed today
- Likely April 1 start, end May 31
- More info to come soon!

#### **SPEAC**

- See notes attached from Allison from March meeting

## **Treasurer's Report**

General Account Balance: \$38 182.58 (no new update for March meeting)

Gaming Account Balance: \$4070.72 (no new update for March meeting)

## **Fundraising report:**

- Purdy's
  - Sold \$1623.75; profit \$426.24
  - Orders to be sorted after tonight's meeting
  - Orders to be distributed after school on Friday, March 15
- Family Game Night debrief
  - Tickets; approximately 50% of those who reserved tickets attended
  - Concession; total TBA
  - Accessibility of this event was a highlight; those who attended had great feedback
  - Suggestion to book board game night for November 2024
- Family Dance debrief
  - Tickets
    - 300 available this year; Camille suggested increasing to 375 for next year
    - Different set up for seating, food, and DJ equipment will allow for more attendees in the future
    - \$742.24 raised in donations at the door
  - Food
    - Grade 5s were successful with running concession; raised \$545.40
    - Ms. Arnott suggested including pizza sales for next year
  - Communication
    - Suggestion to spread the word re: dance details (tickets) to whole school community via email sent from Camille/Alvira next year
- Krispy Kreme; should we organize in time for June bottle drive?
  - Must pay for doughnuts up front
  - Sarah F and Kara will look into organizing this fundraiser
- Spring Fair
  - Meeting on Thursday, March 14 @ 7:45pm
  - Bonnie re: bouncy castle/obstacle course
    - Suggestion to look into purchasing
    - Concern re: storage space and insurance/liability
    - Conclusion that we will continue to look for donation/rental
  - Spin the Wheel game currently stored in Sarah F's garage
    - Will need to re-decorate in time for Spring Fair
  - Ang will see if PISE can come and run a station at the fair

## **Hot Lunch**

- Food Safe Certificate
  - PAC agreed to cover cost for 2 volunteers per year, as needed
  - Justine and Jessica A will register for this year

## **Media Relations**

- Save the date for Spring Fair coming up
- Following up on discussion about keeping page public or moving to a private group

- Will keep page(s) as is for now
- Note that another school recently had to change to a private group due to the page being hacked

**Meeting adjourned at 8:30pm**

**Next Meeting is Tuesday, April 9, 2024 at 7:00pm**